CROWN ROOFING & SOLAR

WEST-CENTRAL MISSOURI | MISSOURI AGREEMENT

Clinton - Warrensburg - Holden - Knob Noster - Windsor - Sedalia - Surrounding Communities

WORK ORDER & CONDITIONAL RESTORATION AGREEMENT

*** GOLD-OUTLINED FIELDS / SELECTION GROUPS ARE REQUIRED. ENTER N/A WHERE NOT APPLICABLE.**

Owner / Buyer		**Co-owner**	
Project address		**City / State / ZIP**	
Phone		**Email**	
Insurance company		**Policy / Claim no.**	

AUTHORIZED WORK & SPECIFICATIONS

REQUIRED: SELECT WORK + COMPLETE APPLICABLE FIELDS

- ☐ Roofing - full replacement
- ☐ Roof repair / maintenance
- ☐ Gutters / downspouts
- ☐ Siding / exterior cladding
- ☐ Windows / doors
- ☐ Interior restoration
- ☐ Painting / coatings
- ☐ Commercial / low-slope roofing
- ☐ Metal roofing / panel overlay
- ☐ Solar decommission / recommission
- ☐ Emergency mitigation
- ☐ Other

◯ **At least one authorized trade selected** ◯ **NO TRADE SELECTED - DO NOT SIGN**

System / brand		**Product / style**	
Color		**Ridge / hip**	
Underlayment		**Ice / water barrier**	
Drip edge / metal		**Ventilation**	
Layers / tear-off		**Pitch / stories**	

UPGRADES & OWNER-PAID ADD-ONS

REQUIRED: MAKE SELECTIONS OR DECLINE ALL

- ☐ Class 4 impact-resistant shingles **+$120 / roofing square**
- ☐ Class 3 impact-resistant shingles **+$90 / roofing square**
- ☐ Metal panel overlay - 29 gauge **+$1,000 / roofing square**
- ☐ Roof maintenance & tune-up **$500-$2,500 after assessment**
- ☐ Sur Flo gutter guards - 5 inch **+$25 / linear foot**
- ☐ Sur Flo gutter guards - 6 inch **+$30 / linear foot**
- ☐ Basic wire gutter guards
- ☐ Solar current-condition diagnostic **$1,000 (includes up to 2 labor hours)**
- ☐ Additional diagnostic labor after 2 hours **$500 / man-hour**
- ☐ Inverter remaining service-life analysis **Included with diagnostic**
- ☐ Manufacturer warranty-status review **Included with diagnostic**
- ☐ Solar detach-reset / decommission-recommission **+$800 / panel**
- ☐ String-to-Enphase microinverter conversion **$550-$750 / panel + $2,500-$4,500 system integration**
- ☐ Other solar / electrical work

◯ **Selections made above** ◯ **OWNER DECLINES ALL UPGRADES**

Panel count	**Inverter / manufacturer**	**Model**	**Install date**	**Warranty reported**

CONTRACT PRICE, DEPOSIT & PAYMENT ELECTION

REQUIRED BEFORE SIGNING

CONTRACT PRICE FORMULA: Total Contract Price is the approved replacement cost value (RCV), including contractor overhead and profit (O&P), plus approved supplements or an appraisal-panel award, plus selected upgrades and additional work. Coverage decisions remain solely between Owner and insurer.

Contract total / formula		**Owner-paid deductible**	
Owner-paid upgrades / non-claim work		**Deposit paid at signing**	

Payment method ◯ Check ◯ Card ◯ Financing ◯ Escrow ◯ Other

Balance schedule ◯ Carrier payments ◯ Milestones ◯ Completion

Financing / escrow ref.

Complete every fillable field; enter N/A when not applicable.

OPTIONAL DIRECTORII PROJECT PROTECTION

Separate Directorii terms control eligibility, approval, exclusions, and claims

PROJECT PROTECTION ELECTION

REQUIRED: SELECT ONE COVERAGE OPTION

- ◯ No additional Directorii coverage election
- ◯ **$30,000 BASIC - Crown charge: 4.0% of Contract Total**
- ◯ **$250,000 FULL - Crown charge: 7.5% of Contract Total**
- ☐ Directorii project-payment / escrow service - optional add-on | 3.0% of amount processed

Coverage / Requirement	$30,000 BASIC	$250,000 FULL
Deposit protection	YES	YES
Contractor fraud	YES	YES
Contractor bankruptcy	YES	YES
Code & manufacturer non-compliance	-	YES
Workmanship protection	-	YES
Material & product defects	-	YES
Maximum coverage	$30,000	$250,000
Contractor listed at contract	REQUIRED	REQUIRED
Homeowner Directorii account	REQUIRED	REQUIRED
Project registered at Directorii.com	-	REQUIRED

REGISTER FOR FULL PROTECTION: Coverage is not automatic. Directorii's separate guarantee agreement, eligibility rules, maximums, exclusions, claim procedures, and approval control.

Directorii

DIRECTORII | $30K

TAP OR SCAN TO REGISTER GUARANTEE

OWNER COMMITMENTS & CONTRACTOR ROLE

CHECK ALL 4 BEFORE SIGNING

- ☐ Owner selected Crown for the authorized work and will not knowingly use Crown's proprietary measurements, photographs, estimate, evidence packet, or repair methodology to obtain payment and award the same contracted work to another contractor.
- ☐ Owner remains responsible for deductible, upgrades, non-covered work, and all sums properly due. Crown does not waive, rebate, absorb, conceal, or offset any deductible.
- ☐ Owner will promptly provide declarations, carrier estimates, correspondence, payment information, selections, and safe access reasonably needed to prepare and perform the work.
- ☐ Crown may document conditions and prepare construction estimates, scopes, repair methodology, invoices, and completion evidence. Crown does not interpret coverage, negotiate a claim, provide legal advice, or act as a public adjuster. Insurance approval or payment is not guaranteed.

MISSOURI CONTRACTOR LIMITATION: Crown documents construction conditions and performs authorized work; Crown does not represent or negotiate for Owner on the insurance claim.

CANCELLATION / SCOPE-REMOVAL FEE

AFTER STATUTORY CANCELLATION PERIODS

After all statutory cancellation periods expire, if Owner removes contracted line items or terminates without Crown default, Owner agrees to pay documented preconstruction, estimating, procurement, mobilization, administrative, and lost-capacity damages. The agreed charge is 25% of the value removed from Crown's scope or $2,500, whichever is greater, but never more than the maximum lawful and enforceable amount. This does not apply to a valid statutory cancellation, the Missouri insurer-noncoverage cancellation right, or Crown default.

OWNER COMMITMENTS & ADDITIONAL TERMS

Missouri law governs | Henry County venue to the extent permitted by law

MISSOURI ADDITIONAL TERMS AND CONDITIONS

PROJECT-SPECIFIC SCOPE AND SELECTIONS CONTROL

1. Entire Agreement, Authority, and Approval

This Agreement is between Owner and Crown Roofing & Solar LLC ("CRS"). Owner represents that Owner owns the property or is authorized to contract for it and can pay amounts due. The Agreement includes every numbered page, completed selection, written scope or estimate, signed change order, notice, financing or escrow document, and incorporated manufacturer specification. Changes must be written and signed.

2. Scope, Quotations, and Changes

Crown performs only authorized work. Unless stated otherwise, a quotation expires after 90 days. Concealed conditions, code-required work, decking, structural or electrical conditions, discontinued materials, price escalation, obstructions, and owner requests may require a written change order. Crown may pause affected work pending approval.

3. Contract Price and Insurance

The Contract Price is determined by the formula on page 1 and is not limited to an insurer's initial estimate or payment. Crown may submit construction documents and invoices, but Owner retains all insurance rights and decisions. Nothing assigns policy benefits or makes Crown Owner's claim representative.

4. Payment and Collection

Amounts are due under the selected schedule. Insurance proceeds related to Crown's work shall be applied to the project. A payment more than 14 days past due may accrue interest at the lesser of 18% per annum or the maximum lawful rate, plus lawful collection costs and returned-payment fees. Crown may suspend work for nonpayment after notice.

5. Deposits and Escrow

Deposits are applied to the project as required by law. Third-party escrow or project-payment services are governed by separate agreement. Crown does not control provider eligibility, release, refund, dispute, or claim decisions. Statutory cancellation rights control over conflicting terms.

6. Cancellation / Scope Removal / Nonperformance Charge

After statutory cancellation periods expire, if Owner directs Crown not to perform contracted work or terminates without Crown default, Owner agrees to documented preconstruction, estimating, procurement, mobilization, administrative, and lost-capacity damages. The agreed charge is 25% of the value removed from Crown's scope or $2,500, whichever is greater, but never more than the maximum lawful and enforceable amount. It does not apply to a valid statutory cancellation, insurer-noncoverage cancellation right, or Crown default.

7. Schedule and Delays

Start and completion dates are estimates unless expressly guaranteed in writing. Crown is not responsible for delays caused by weather, permits, inspections, material or labor availability, carrier or mortgage processing, utilities, hidden conditions, force majeure, or events beyond reasonable control.

8. Site Conditions and Owner Duties

Owner will provide safe access, utilities, occupant and pet protection, and removal of fragile property. Normal vibration, dust, noise, delivery access, and reasonable landscaping risk are anticipated. Crown is responsible only for direct damage proven to result from Crown's negligent work, subject to applicable law.

9. Materials, Color, Availability, and Surplus

Owner approves products and colors. Reasonable dye-lot, granule, product, and aged-material variations are not defects. Unavailable products require a comparable substitute or change order. Surplus material purchased by Crown remains Crown property unless the written scope states otherwise.

10. Permits, Code, and Inspections

Crown obtains permits assigned to Crown in the scope. Owner handles association approvals and undisclosed restrictions. Crown performs its scope in a workmanlike manner under applicable adopted code and manufacturer requirements.

11. Warranty and Product Terms

The written workmanship warranty identified in the scope begins at substantial completion and requires payment in full. Manufacturer warranties are separate and subject to manufacturer terms. Diagnostic observations are not engineering opinions, production guarantees, or warranty extensions.

12. Solar Work

Solar work may require identification, shutdown, documentation, storage, reinstall, commissioning, and licensed electrical work. Existing faults, degradation, obsolete or incompatible equipment, failed communications, and code upgrades are excluded unless added in writing.

13. Subcontractors and Assignment

Crown may use qualified subcontractors and remains responsible for contracted performance. Owner may not assign this Agreement without Crown's written consent. Crown may assign payment rights or project administration consistent with law.

14. Completion and Punch List

Substantial completion occurs when contracted work can be used for its intended purpose despite minor punch-list items. Owner will identify punch-list items in writing. Final payment is not conditioned on correction of items unrelated to Crown's scope.

15. Disputes, Governing Law, and Venue

Missouri law governs. The parties will give written notice and a reasonable opportunity to cure, then mediate in good faith before suit, except for lien, collection, emergency, or injunctive relief. To the extent permitted by law, venue lies in Henry County, Missouri. If mandatory law requires venue where the project is located, venue lies in that Missouri county.

16. Severability and No Waiver

An unenforceable provision will be narrowed or severed without invalidating the remainder. Delay in enforcing a right is not a waiver. Statutory consumer rights cannot be waived.

SIGNATURES | By signing, the parties accept all pages, selections, attachments, and notices

Owner / Buyer signature		**Co-owner signature**	
Printed name		**Printed name**	
Date / time		**Date / time**	
Crown representative		**Printed name / title**	

Property-specific scope attached: ☐ Yes ☐ No ☐ Not yet

Owner received cancellation notices: ☐ Yes ☐ Not applicable

MISSOURI HOME-SOLICITATION CANCELLATION NOTICE

Keep one copy and return one signed copy if exercising the right

REPRESENTATIVE INSTRUCTION: Complete the transaction date, cancellation deadline, project address, and both copies before the customer signs. This page applies when Missouri home-solicitation requirements apply.

Date of transaction		**Cancellation deadline: midnight of**	

YOUR RIGHT: YOU MAY CANCEL THIS HOME-SOLICITATION TRANSACTION WITHIN THREE BUSINESS DAYS AFTER THE DATE OF TRANSACTION, SUBJECT TO APPLICABLE MISSOURI LAW.

Upon a valid cancellation, Crown will return payments and cancel negotiable instruments within the time required by law, except for lawful charges associated with qualifying emergency work or other statutory exceptions. To cancel, mail or deliver a signed and dated copy of this notice, or any other written notice, to Crown Roofing & Solar LLC, 323 S. Hydraulic Ave., Wichita, KS 67211, no later than the deadline stated above.

CUSTOMER CANCELLATION FORM - COPY 1

I HEREBY CANCEL THIS TRANSACTION.

Owner / insured signature		**Date**	
Printed name			
Project address			

DETACH HERE

CUSTOMER CANCELLATION FORM - COPY 2

I HEREBY CANCEL THIS TRANSACTION.

Owner / insured signature		**Date**	
Printed name			
Project address			

LEGAL NOTICE ADDRESS ONLY: Wichita address is Crown's business address for notices; it is not presented as a Missouri branch office. Customer service: 660.900.2114.

MISSOURI INSURANCE NONCOVERAGE CANCELLATION NOTICE

5-BUSINESS-DAY RIGHT - BEGINS AFTER WRITTEN INSURER NONCOVERAGE NOTICE | RSMo 407.725

You may cancel this contract at any time before midnight on the fifth business day after you have received written notification from your insurer that all or any part of the claim or contract is not a covered loss under the insurance policy. See the attached notice of cancellation form for an explanation of this right.

APPLIES TO TOTAL OR PARTIAL NONCOVERAGE - including denial of the entire claim, denial of roof replacement while only repair is approved, or denial of any contracted portion as not covered.

NOTICE OF CANCELLATION - MISSOURI COPY 1

If you are notified by your insurer that all or any part of the claim or contract is not a covered loss under the insurance policy, you may cancel this contract by mailing or delivering a signed and dated copy of this notice or any other written notice to Crown Roofing & Solar LLC, 323 S. Hydraulic Ave., Wichita, KS 67211, at any time before midnight on the fifth business day after you receive the insurer's notice. If you cancel, payments made under the contract, except for qualifying emergency work already performed and acknowledged in writing as necessary to prevent damage, will be returned within ten business days after Crown receives your cancellation notice.

Date insurer notice received _____ **Cancellation deadline: midnight of** _____

I HEREBY CANCEL THIS TRANSACTION.

Owner / insured signature _____ **Date signed** _____

Printed name _____

Project address _____

DETACH HERE

NOTICE OF CANCELLATION - MISSOURI COPY 2

If you are notified by your insurer that all or any part of the claim or contract is not a covered loss under the insurance policy, you may cancel this contract by mailing or delivering a signed and dated copy of this notice or any other written notice to Crown Roofing & Solar LLC, 323 S. Hydraulic Ave., Wichita, KS 67211, at any time before midnight on the fifth business day after you receive the insurer's notice. If you cancel, payments made under the contract, except for qualifying emergency work already performed and acknowledged in writing as necessary to prevent damage, will be returned within ten business days after Crown receives your cancellation notice.

Date insurer notice received _____ **Cancellation deadline: midnight of** _____

I HEREBY CANCEL THIS TRANSACTION.

Owner / insured signature _____ **Date signed** _____

Printed name _____

Project address _____

Crown documents construction conditions and performs authorized work. Crown does not represent or negotiate for an owner on an insurance claim.

CROWN ROOFING & SOLAR

WEST-CENTRAL MISSOURI | MISSOURI AGREEMENT

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MISSOURI REQUIRED NOTICES

Date of transaction (seller must complete at signing): _____

MISSOURI HOME-SOLICITATION NOTICE | 3-BUSINESS-DAY RIGHT

NOTICE OF CANCELLATION

If this agreement was solicited at your residence and you do not want the goods or services, you may cancel, without further obligation, this agreement by mailing a notice to the seller at the address shown below, within 3 business days following the above date. You shall return the goods to seller in substantially the same condition as when you obtained them. Seller will then cancel all contracts and negotiable instruments executed by you and return any property given by you to seller within 10 days from date of transaction. If seller does not pick up the purchased goods within 20 days from date of your cancellation, you may retain or dispose of the goods without any further obligation.

Mail or deliver cancellation to: Crown Roofing & Solar LLC, 323 S. Hydraulic Ave., Wichita, KS 67211.

This 3-business-day period runs from signing. The separate 5-business-day right on page 5 begins only after written insurer noncoverage notice.

Duplicate detachable cancellation forms are provided on page 4.

NOTICE TO OWNER | RSMo 429.012

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMo. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

Owner acknowledges receipt of this Notice to Owner before Crown receives payment in any form.

Owner / Buyer initials* _____ **Date*** _____

LEGAL REVIEW NOTE: Statutory notices are preserved. Project- and municipality-specific requirements may also apply.